

## **DATA PROTECTION DECLARATION FORM**

**The Dame Vera Lynn Children's Charity does not provide its data to any other persons or organisations.**

I/We agree

that my/our email, postal address and telephone numbers can be held by The Dame Vera Lynn Children's Charity ("The Charity") for the purpose of direct correspondence with me/us

YES/NO

The Charity may take photo or video images in order to record assessment and ongoing progress. The Charity may also use these images in its literature or in other printed publications that it produces, as well as on its website and in social media. The Charity may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

To comply with the Data Protection Act 1998, the Charity needs your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form where shown and return the completed form to the Charity, attention: Carole Whorwood.

**Please circle your answer**

I/We agree that the Charity may use our child's image for our initial assessment and for ongoing educational purposes? YES/NO

I/We agree that the Charity may use our child's photograph in the Charity's social media and other printed publications that it produces for promotional purposes? YES/NO

I/We agree that the Charity may use our child's image on its website? YES/NO

I/We agree that the Charity may record our child's image on video or webcam? YES/NO

I/We agree that we are happy for our child to appear in the media YES/NO

In respect of media coverage, I/we wish to retain anonymity YES/NO

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

I have read and understood the conditions of use on the back of this form.

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The DVLCC treats all information that you provide us with confidentiality, and I/we accept that this information will be retained by the DVLCC for as long as it remains relevant. I/we understand that you grant the Charity these rights in perpetuity, unless at any time, you tell us you wish to withdraw your permission or change any of this consent. You can let us know of any change in consent in person at the Charity office or in writing, to the Dame Vera Lynn Children's Charity, Unit 1, The Courtyard, Holmsted Farm, Staplefield Road, Cuckfield, West Sussex RH17 5JF.

Child's Name ..... Date of Birth .....

Parent/Guardian's signature ..... Date .....

Parent/Guardian Name ..... Start date at the Charity .....

Address .....

Post Code .....

Telephone number .....

Mobile number .....

Email address .....

The Dame Vera Lynn Charity is registered under the Data Protection Act 1998 to hold data on behalf of our families and supporters. Our Data Protection Registration Number is: Z9711470. The Dame Vera Lynn Children's Charity has also signed the Data Protection Promise to ensure the very highest levels of data safeguarding so that your data as well as photos and videos of you and your child will be kept securely and not shared with any third parties. We check regularly to ensure that we are keeping our promise to you.