



**DAME VERA LYNN**  
Children's Charity  
Discover together

Registered Charity No. 1089657

## Registration Form

Please complete this form in advance of your first session with us, and return it to us by email to: [Service@DVLCC.org.uk](mailto:Service@DVLCC.org.uk) or by post to: Unit 1, The Courtyard, Holmsted Farm, Staplefield Road, Cuckfield, West Sussex RH17 5JF.

<b>CHILD'S NAME</b>	<b>DATE OF BIRTH:</b>
<b>PARENT'S NAME:</b>	<b>PARENT'S MOBILE:</b>
<b>PARENT'S EMAIL:</b>	<b>PARENT'S EMPLOYER:</b>
<b>PARENT'S NAME:</b>	<b>PARENT'S MOBILE:</b>
<b>PARENT'S EMAIL:</b>	<b>PARENT'S EMPLOYER:</b>
<b>FULL ADDRESS INCLUDING POST CODE:</b>	<b>HOME TELEPHONE:</b>
<b>ANY OTHER SIBLINGS, INCLUDING THEIR NAMES AND DATE OF BIRTH:</b>	
<b>CHILD'S DOCTOR'S NAME:</b>	<b>DOCTOR'S TELEPHONE:</b>
<b>DOCTOR'S ADDRESS (AND EMAIL, IF AVAILABLE):</b>	

Please tell us a bit more about your child's medical needs:

<b>CHILD'S VACCINATION/IMMUNISATION</b>	<b>ALLERGIES:</b>
<b>VISUAL IMPAIRMENT:</b>	<b>HEARING IMPAIRMENT:</b>
<b>CHILD'S DIAGNOSIS/NEEDS (Please tell us in your own words):</b>	
<b>IF YOUR CHILD IS RECEIVING TREATMENT FROM YOUR OWN DOCTOR OR THE HOSPITAL, PLEASE LIST ANY MEDICATION AND/OR THERAPY, INCLUDING SPECIAL DIET:</b>	
<b>NAME OF HEALTH VISITOR AND CONTACT NUMBER:</b>	
<b>IF YOUR CHILD HAS ATTENDED OR IS ATTENDING NURSERY, PLAYGROUP, PRESCHOOL, SCHOOL OR CENTRE, PLEASE GIVE DETAILS INCLUDING DAYS THEY ATTEND:</b>	

Please tell us more about your child.

**WHAT ARE 2 – 4 THINGS THAT YOUR CHILD ENJOYS OR IS GOOD AT?**

**WHAT IS IMPORTANT TO YOUR CHILD?**

**WHAT DO YOU ADMIRE OR LOVE ABOUT YOUR CHILD?**

**HOW MOBILE IS YOUR CHILD? – ARE THEY ABLE TO SIT/CRAW/STAND UNAIDED? – HOW DO THEY MOVE FROM ONE PLACE TO ANOTHER?**

Please tell us more about how we can support you.

**WHAT ARE YOUR CONCERNS ABOUT YOUR CHILD'S WELFARE OR HAPPINESS?**

**HOW CAN WE WORK WITH YOU/SUPPORT YOU?**

**ARE YOU CURRENTLY IN RECEIPT OF ANY OF THE FOLLOWING BENEFITS? DISABLED LIVING ALLOWANCE, CARERS ALLOWANCE? AND IF SO AT WHAT RATE?**

**HOW DID YOU HEAR ABOUT US?**

<b>SIGNED</b>		<b>DATE</b>	
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Once completed, please return this form to Glenys Creese, Head of Service, Dame Vera Lynn Children's Charity by email to: [Service@DVLCC.org.uk](mailto:Service@DVLCC.org.uk) or by post to: Unit 1, The Courtyard, Holmsted Farm, Staplefield Road, Cuckfield, West Sussex RH17 5JF. Thank you.

This information will be held in strict confidentiality. **By signing this form you are consenting to us sharing this information and any further information with any other professionals that are working with your family.** Please note that Dame Vera Lynn Charity is registered under the Data Protection Act 1998 to hold data on behalf of our families and supporters. Our Data Protection Registration Number is: Z9711470. The Dame Vera Lynn Children's Charity has also signed the Data Protection Promise to ensure the very highest levels of data safeguarding so that your data as well as photos and videos of you and your child will be kept securely and not shared with any third parties. We check regularly to ensure that we are keeping our promise to you.